

Online Tutorial for the TOEFL® iBT

Quick Start Guide

How do I sign in?

To sign in and begin using the Online TOEFL® for the iBT course, please follow these steps:

1. Open Internet Explorer or another Internet browser, and go to <http://myelt.heinle.com>.
2. Select your language.

3. Under **Returning User**, enter your **Username** and **Password**. (See your teacher for your Username and Password.)

4. Click **Login**. Your “My Courses” page will appear.

5. You may select either the “**TOEFL® Training**” course or the “**TOEFL® Practice Tests**” course. The “**TOEFL® Training**” course contains TOEFL® Pre-Tests, Lessons, and Post-Tests. The “**TOEFL® Practice Tests**” course contains TOEFL® iBT practice exams.

How to complete the “TOEFL® Training” course

The “TOEFL® Training” course includes training on four skills: **Reading, Listening, Speaking, and Writing**. Each skill contains **Pre-Tests, Lessons, and Post-Tests**. You may complete the “TOEFL® Training” course using “**Learning Path**” or “**Entire Lesson**” mode.

How to use “Learning Path” mode

“**Learning Path**” mode is designed to save you time by allowing you to focus only on topics needing improvement. In this mode, you first complete a “Pre-Test” for a skill, such as Reading. Once you complete the Pre-Test, you will be presented with a **list of Lessons with which you need to practice**. You may then complete a “Post-Test” to see whether you improved your understanding of the Lessons.

Click “**Show my Learning Path only**” to use “**Learning Path**” mode.

[My Courses](#) Tutorial: How to View and Take assignments

Your School_TOEFL Training

Assignments | Gradebook | Course Info. Show me: [All assignments](#) | [Only assignments I can take](#)

Show my Learning Path only Show me Entire Lesson

Assignment/Activity Name	Date Due ▲	Score	Takes	Type	Actions
[-] Reading					
Reading / Pre-Test: Reading	-	not taken	0 / 10	Diagnostic	<input type="button" value="Take"/>
[+] Listening					
[+] Speaking					
[+] Writing					
<input checked="" type="checkbox"/> View Recently Graded Assignments					<input type="button" value="Refresh"/>
There are no recently graded assignments					
<input type="checkbox"/> Take Overdue Assignments					<input type="button" value="Refresh"/>
There are no overdue assignments					

In “**Learning Path**” mode, you first complete the Pre-Test.

After you complete the Pre-Test, you will see custom Lessons and the Post-Test.

How to use “Entire Lesson” mode

“**Entire Lesson**” mode displays the entire TOEFL® Training material for a skill (such as Reading). In this mode, you can view and complete the Pre-Test, **all of the Lessons**, and the Post-Test.

Click “**Show me Entire Lesson**” to use “**Entire Lesson**” mode.

My Courses →

Help

My Account

Sign Out

My Courses Tutorial: How to View and Take assignments

Your School_TOEFL Training

Assignments Gradebook Course Info. Show me: [All assignments](#) | [Only assignments I can take](#)

Show my Learning Path only Show me Entire Lesson

Assignment/Activity Name	Date Due ▲	Score	Takes	Type	Actions
Reading					
Reading / Pre-Test: Reading	-	not taken	0 / 10	Diagnostic	Take
Reading / About	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / About	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.1 / Act 1	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.1 / Act 2	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.1 / Act 3	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.2 / Act 1	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.2 / Act 2	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.2 / Act 3	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 1: Fact/Neg Fact Quest / Exer 1.2 / Act 4	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 2: Vocab Quest / About	-	not taken	not taken 10 remaining	Course Materials	Take
Reading / Lesson 2: Vocab Quest / Exer 2.1 / Act 1	-	not taken	not taken 10 remaining	Course Materials	Take

In "Entire Lesson" mode, you see the Pre-Test, Lessons, and Post-Test at once.

How to complete the “TOEFL® Practice Tests” course

The “TOEFL® Practice Tests” course includes exams that simulate the actual TOEFL® iBT. Even though you will take the TOEFL® iBT in one session, the Practice Tests have been divided by skill. You therefore have the flexibility to take them all at once (like the actual test) or separately over a period of time.

How do I get help?

If you have questions that cannot be answered with this Quick Start Guide, you may contact Technical Support by emailing the following address:

myelt.support@cengage.com

You will usually receive a response within 24 business hours.

Please provide the following information in your email message:

- First and Last Name
- Username
- School Name
- Type of Operating System (Windows, Linux, etc.)
- Type of Internet Browser (Internet Explorer, Firefox, etc.)
- Brief Description of Issue